

Appendix 4
Applicable Policies and Procedures
For
Information Management and
Communications Support (IMCS)

The contractor shall comply with the following documents in performance of the IMCS contract:

NASA DIRECTIVES

<u>Document #</u>	<u>Title</u>
NPD 1040.4A	NASA Continuity of Operations
NPD 1382.17G	NASA Privacy Policy
NPD 1383.1B	Release and Management of Audiovisual Products and Services
NPD 1383.2A	NASA Assistance to Non-Government, Entertainment-Oriented Motion Picture, Television, Video and Multimedia Productions/Enterprises, and Advertising
NPD 1420.1	NASA Forms Management
NPD 1440.6G	NASA Records Management
NPD 1490.1G	NASA Printing, Duplicating, and Copy Management
NPD 1600.2D	NASA Security Policy
NPD 1600.3	Policy on Prevention of and Response to Workplace Violence
NPD 1820.1B	NASA Environmental Health Program
NPD 2190.1A	NASA Export Control Program
NPD 2200.1A	Management of NASA Scientific and Technical Information
NPD 2200.2B	Requirements for Documentation, Approval and Dissemination
NPD 2521.1	Communications Material Review
NPD 2530.1F	Monitoring or Recording of Telephone or Other Conversations
NPD 2540.1F	Personal Use of Government Office Equipment Including Information Technology
NPD 2570.5D	NASA Electromagnetic (EM) Spectrum Management
NPD 2800.1A	Managing Information Technology
NPD 2810.1C	NASA Information Security Policy
NPD 2820.1C	NASA Software Policy
NPD 2830.1	NASA Enterprise Architecture
NPD 4100.1A	Supply Support and Material Management Policy
NPD 4200.1B	Equipment Management
NPD 4300.1B	NASA Personal Property Disposal Policy
NPD 6000.1B	Transportation Management
NPD 8500.1B	NASA Environmental Management
NPD 8700.1C	NASA Policy for Safety and Mission Success
NPD 8710.1D	Emergency Preparedness Program
NPD 8710.2D	NASA Safety and Health Program Policy
NPD 8710.5C	NASA Safety Policy for Pressure Vessels and Pressurized Systems

NPD 8720.1B	NASA Reliability and Maintainability (R&M) Program Policy
NPD 9501.1H	NASA Contractor Financial Management Reporting System
NPR 9501.2D	NASA Contractor Financial Management Reporting
NPR 1040.1	NASA Continuity of Operations (COOP) Planning Procedural Requirements
NPR 1441.1D	NASA Records Retention Schedules
NPR 1450.10D	NASA Correspondence Management and Communications Standards and Style
NPR 1600.1	NASA Security Program Procedural Requirements
NPR 1620.1	NASA Security Procedural Requirements
NPR 2190.1	NASA Export Control Program
NPR 2200.2B	Requirements for Documentation, Approval, and Dissemination of NASA Scientific and Technical Information
NPR 2210.1A	External Release of NASA software
NPR 2570.1	NASA Radio Frequency (RF) Spectrum Management Manual
NPR 2800.1	Managing Information Technology
NPR 2810.1A	Security of Information Technology
NPR 2820.1C	NASA Software Policy
NPR 4100.1D	NASA Materials Inventory Management Manual
NPR 4200.1F	NASA Equipment Management Procedural Requirements
NPR 4200.2B	Equipment Management Manual for Property Custodians
NPR 4300.1A	NASA Personal Property Disposal Procedural Requirements
NPR 6000.1G	Requirements for Packaging, Handling and Transportation for Aeronautical and Space Systems, Equipment, and Associated Components
NPR 6200.1B	NASA Transportation and General Traffic Management
NPR 7120.5C	NASA Program and Project Management Processes and Requirements
NPR 7123.1A	NASA Systems Engineering Processes and Requirements
NPR 8000.4	Risk Management Procedural Requirements
NPR 8553.1	NASA Environmental Management System (EMS)
NPR 8621.1B	NASA Procedural Requirements for Mishap and Close Call Reporting, Investigating, and Recordkeeping
NPR 8715.2	NASA Emergency Preparedness Plan Procedural Requirements
NPR 8715.3B	NASA General Safety Program Requirements

NPR 8735.1B	Procedures for Exchanging Parts, Materials, and Safety Problem Data Utilizing the Government-Industry Data Exchange Program and NASA Advisories
NPR 8735.2A	Management of Government Quality Assurance Functions for NASA Contracts

NASA STANDARDS

<u>Document #</u>	<u>Title</u>
NASA-GB-8719.13	NASA Software Safety Guidebook
NASA-STD-2202	Software Formal Inspections Standard
NASA-STD-2804 (Rev.: K)	Minimum Interoperability Software Suit
NASA-STD-2805 (Rev.: K)	Minimum Hardware Configurations
NASA-STD-2818	Digital Television Standards for NASA
NASA-STD-5005	Ground Support Equipment
NASA-STD-8719.11 (Rev.: Baseline (Change 3))	NASA Safety Standard for Fire Protection
NASA-STD-8719.13	NASA Software Safety Standard
NASA-STD-8719.7	Facility System Safety Guidebook
NASA-STD-8719.9	Standard for Lifting Devices and Equipment
NASA-STD-8729.1 (Rev.: Baseline)	Planning, Developing, and Managing an Effective Reliability and Maintainability (R&M) Program
NASA-STD-8739.5	Fiber Optic Terminations, Cable Assemblies, and Installation
NASA-STD-8739.8	Software Assurance Standard

KSC DIRECTIVES

<u>Document #</u>	<u>Title</u>
KNPD 1150.24 (Rev.: BASIC-1)	KSC Councils, Boards and Working Groups
KNPD 1216.1 (Rev.: A)	Smoke-Free Workplace
KNPD 1420.1 (Rev.: BASIC-1)	KSC Forms Management Program
KNPD 1440.1 (Rev.: B)	KSC Records Management and Vital Records Program
KNPD 1490.2 (Rev.: BASIC-1)	Printing, Duplication, Micrographics and Office Copier Services
KNPD 1590.2 (Rev.: BASIC-1)	KSC Bulletin, Bulletin Boards & Hallway Displays

KNPD 1600.3	Use of Alcoholic Beverages on Kennedy Space Center (KSC) Property
KNPD 1800.1 (Rev.: BASIC-2)	Environmental Health Program
KNPD 1800.2 (Rev.: A-1)	KSC Hazard Communication Program
KNPD 1810.1 (Rev.: BASIC-1)	KSC Occupational Medicine Program
KNPD 1860.1 (Rev.: BASIC-1)	KSC Radiation Protection Program
KNPD 2240.1 (Rev.: BASIC-1)	KSC Library and Archives
KNPD 3792.1 (Rev.: BASIC-1)	KSC Employee Assistance Program (EAP) Policy
KNPD 6000.2 (Rev.: BASIC)	Commercial Transportation Corridors
KNPD 8500.1 (Rev.: BASIC)	KSC Environmental Management
KNPD 8700.1 (Rev.: A-2)	Safety and Mission Assurance Policy Directive
KNPD 8719.9	Examination and Licensing of KSC Operators of Special, Heavy Equipment, Facility Cranes or Hoists
KNPD 9501.1 (Rev.: B)	Contractor Financial Management Reporting System
KNPD 9501.2 (Rev.: A-1)	KSC Earned Value Management
KNPR 1040.3 (Rev.: BASIC)	Continuity of Operations Planning (COOP)
KNPR 1600.1	KSC Security Procedural Requirements
KNPR 1820.3 (Rev.: BASIC-1)	KSC Hearing Loss Prevention Program
KNPR 1820.4 (Rev.: A)	KSC Respiratory Protection Program
KNPR 1840.19 (Rev.: A)	KSC Industrial Hygiene Program
KNPR 1860.1 (Rev.: BASIC-1)	KSC Ionizing Radiation Protection Program
KNPR 1860.2 (Rev.: BASIC-1)	KSC Nonionizing Radiation Protection Program
KNPR 1870.1 (Rev.: BASIC-1)	KSC Sanitation Program
KNPR 2540.1 (Rev.: BASIC)	KSC Telecommunications Services
KNPR 2570.1 (Rev.: BASIC)	KSC Radio Frequency Spectrum Management
KNPR 4000.1	Supply and Equipment System Manual

(Rev.: BASIC)	
KNPR 6000.1 (Rev.: BASIC)	Transportation Support System
KNPR 8040.1 (Rev.: BASIC)	KSC Configuration Management Procedural Requirements
KNPR 8040.4 (Rev.: A-2)	International Space Stations/Payload Processing Configuration Management Procedural Requirements
KNPR 8040.5 (Rev.: BASIC)	Shuttle Processing Level III Configuration Control Board Procedural Requirements
KNPR 8500.1 (Rev.: A-1)	KSC Environmental Requirements
KNPR 8715.3 (Rev.: E)	KSC Safety Practices Procedural Requirements
KNPR 8715.4	KSC Lockout/Tagout Program Procedural Requirements
KNPR 8715.5	KSC Personal Protective Equipment Program (PPE)
KNPR 8720.2	KSC Reliability and Maintainability Procedural Requirements
KNPR 8730.2 (Rev.: BASIC)	Quality Assurance Procedural Requirements
KNPR 8830.1 (Rev.: A-1)	Facilities and Real Property Management Procedural Requirements
KDP-KSC-P-1280	Government Printing Process
KDP-KSC-P-1311	Major, High Impact and Minor Moves
KDP-KSC-P-1334	KSC Network Scan Process
KDP-KSC-P-1376	Information Technology (IT) directorate New Work Flow
KDP-KSC-P-1451	NASA Safety Reporting System
KDP-KSC-P-1473	KSC Mishap Reporting and Investigating
KDP-KSC-P-1474	Mishap Investigation Board
KDP-KSC-P-1537	Document Release Authorization (DRA) Process
KDP-KSC-P-1538	NASA KSC Specifications and Standards Development Process
KDP-KSC-P-1833	KSC Web Site Development and Maintenance
KDP-KSC-P-1836	Removing Data and Licensed Software from Information Technology (IT) Storage Devices
KDP-KSC-P-1878	Control and Use of Internal and External Documents
KDP-KSC-P-1881	NASA Business Records Management
KDP-KSC-P-1899	Obtaining Graphics Services
KDP-KSC-P-2111	Reporting Close Calls
KDP-KSC-P-2117	Deviating from KSC Maximum Work Time (MWT) Requirements
KDP-KSC-P-2123	Reporting of Unsafe and/or Unhealthful Conditions or Acts
KDP-KSC-P-2139	Advance notification of Workforce Reductions
KDP-KSC-P-2402	Award Fee Evaluation Process
KDP-KSC-P-2613	KSC Export Process
KDP-KSC-P-3213	KSC Web Site Registration and Approval

KDP-KSC-P-3313	ODIN Waiver Process
KDP-KSC-P-3320	Telecommunications Headset Acquisition Process
KDP-KSC-P-3323	Non-ODIN Printers Vulnerability Process
KDP-KSC-P-3717	Foreign National Visitor Badging and Access

INFORMATION TECHNOLOGY SECURITY DIRECTIVES

National Institute of Standards and Technology (NIST) Special Publications (SP)

<u>Document #</u>	<u>Title</u>
SP-800-18	Guide for Developing Security Plans
SP-800-26	Security Self-Assessment Guide for IT Systems
SP-800-30	Risk Management Guide for Information Technology Systems
SP-800-34	Contingency Planning Guide for IT System
SP-800-37	Guide for the Security Certification & Accreditation of Federal Information Systems
SP-800-40	Creating a Patch and Vulnerability Management Program
SP-800-53	Recommended Security Controls for Federal Information Systems
SP-800-60, Vol. I & II	Guide for Mapping Types of Information and Information Systems to Security Categories
SP-800-64	Security Considerations in the Information system Development Life Cycle
SP-800-70	Security Configuration Checklists Program for IT Products
SP-800-83	Guide to Malware Incident Prevention and Handling
SP-800-85A	PIV Card Application and Middleware Interface Test Guidelines
SP-800-86	Guide to Integrating Forensic Techniques to Incident Response
SP-800-87	Codes for the ID of Federal and Federally-Assisted Orgs
SP-800-97	Establishing Wireless Robust Security Networks A Guide to IEEE 802.11i
SP-800-94	Guide to Intrusion Detection and Prevention Systems (IDPS)
SP-800-78-1	Cryptographic Algorithms and Key Sizes for Personal Identity Verification
SP-800-72	Guidelines on PDA forensics
SP-800-67	Recommendation for the Triple Data Encryption Algorithm (TDEA) Block Cipher

Federal Information Processing Standards (FIPS)

<u>Document #</u>	<u>Title</u>
FIPS PUB 140-2	Security Requirements for Cryptographic Modules
FIPS PUB 197	Advanced Encryption Standard (AES)

FIPS PUB 199	Standards for Security Categorization of Federal IT Systems
FIPS PUB 200	Minimum Security Requirements for Federal Information and Information Systems
FIPS PUB 201-1	Personal Identity Verification (PIV) of Federal Employees and Contractors

NASA IT Security Standard Operating Procedures (SOPs)

<u>Document #</u>	<u>Title</u>
ITS-SOP-0002	NASA's Target Vulnerability Selection Procedures
ITS-SOP-0003	NASA's IT Security Emergency After-Hours Test Procedures
ITS-SOP-0004	NASA's Information Technology Requirement (NITR) Procedures
ITS-SOP-0005-B	Procedure for Completing a NASA Information Technology (IT) Security Program or System Assessment
ITS-SOP-0006-C	Procedure for Extending an IT System Authorization to Operate
ITS-SOP-0007	NASA Master and Subordinate System Security Plan Numbering Schema
ITS-SOP-0008	Procedures for Initiating and Managing Targeted Monitoring of Electronic Data
ITS-SOP-0009	Procedures for Updating and Managing NASA's Plan of Actions and Milestones
ITS-SOP-0012	NASA Patch Selection & Reporting Procedures
ITS-SOP-0014	Procedures for Approving Changes to NASA's Information Technology Baseline
ITS-SOP-0015	Procedures for Agency IT Security Incident Classification and Reporting
ITS-SOP-0016-B	Subordinate IT Security Plan Template, Requirements, Guidance and Examples
ITS-SOP-0017	IT Security Penetration Test Plan and Rules of Engagement
ITS-SOP-0018	Contractor IT Security Program Plan Procedures
ITS-SOP-0019-B	Procedure for FIPS-199 Information Categorization for NASA IT Systems
ITS-SOP-0020	Wireless Local Area Network Implementation
ITS-SOP-0021	Network Security Vulnerability Scanning
ITS-SOP-0022.A	Determining Cost Impact of Information Technology Security Incidents
ITS-SOP-0030B	IT System Certification and Accreditation Process for FIPS 199 Moderate and High Systems
ITS-SOP-0031B	IT System Certification and Accreditation Process for FIPS 199 Low Systems

ITS-SOP-0032	Master IT Security Plan Template, requirements, Guidance and Examples
ITS-SOP-0033	External System Identification & IT Security Requirements
ITS-SOP-0043	Procedures for Selecting & Tailoring NIST SP 800-53 Common Security Controls
SOP No. CIOB-01	Assignment of IT Actions

Office of Management and Budget Memorandums

<u>Document #</u>	<u>Title</u>
OMB M-05-24	<u>Policy for a Common Identification Standard for Federal Employees and Contractors</u>
OMB M-06-15	Safeguarding Personally Identifiable Information
OMB M-06-16	Protection of Sensitive Agency Information
OMB M-07-16	Safeguarding Against and Responding to the Breach of Personally Identifiable Information
OMB Circular A-123	Internal Control Systems
OMB Circular A-130	Management of Federal Information Resources

AIR FORCE PUBLICATIONS

<u>Document #</u>	<u>Title</u>
AFI 10-245	Air Force Antiterrorism (AT) Standards
AFI 31-101	The Air Force Installation Security Program
AFI 31-501	Personnel Security Program Management
AFI 21-101	Aircraft and Equipment Maintenance Management
AFI 32-9002	Use of Real Property Facilities
AFI 33-103	Communications and Information – Requirements Development and Processing
AFI 33-117	Multimedia (MM) Management
AFI 91-204	Safety Investigations and Reports
AFSPCMAN 91-710 V6	Ground and Launch Personnel, Equipment, Systems, and Materials Operations Safety Requirements

45th SPACE WING PUBLICATIONS

<u>Document #</u>	<u>Title</u>
45SW 13-206	Eastern Range Scheduling
45SW 33-104	Multimedia (MM) Management
45SW I40-201	45th Space Wing Instruction 40-201 Radiation Protection Program
45SW 15E-3-52	Joint Operating Procedure Between 45 th Space Wing and NASA KSC for Electromagnetic Laboratory (EML) Services

RANGE OPERATING INSTRUCTIONS

<u>Document #</u>	<u>Title</u>
ROI 01-01	Range Operating Instructions
ROI 01-01-01	Site Verification of ROI Mailing
ROI 01-02	Reacceptance Procedures for Range Instrumentation
ROI 01-03	Station Designators
ROI 01-04	ER Range Conference Nets
ROI 01-05	Operational Configuration Control Philosophy
ROI 01-06	Range Time Standardization
ROI 01-07	Minor Range Support
ROI 01-08	Downgrading of Scheduling or Launch Information After DOD or NASA Release
ROI 01-10	Coordination with Range Users During Operations
ROI 01-12	Visits to Range Instrumentation Sites
ROI 01-13	Instrumentation Coverage Plans
ROI 01-14	Requesting Emergency Maintenance Assistance for Communications, Electronic, Meteorological Equipment
ROI 01-15	Processed Data Delivery Schedules
ROI 01-16	RTSC Instrumentation Launch Planning Process
ROI 01-19	Orbital Network Duties and Responsibilities During Unmanned Space Flights
ROI 01-20	Range Scheduling Operation Notification Responsibility
ROI 01-21	System Access
ROI 01-23	Scheduling Downtime for Maintenance
ROI 01-24	Range Turnaround Time
ROI 01-25	Relaying Countdown and Operations Information
ROI 01-29	Range Control Officer (RCO) Responsibilities
ROI 01-30	Expedite Operations Requirements Processing
ROI 01-32	Range Instrumentation Systems Controllers
ROI 01-33	Inflight Advisories of Vehicle Flight Performance
ROI 01-36	Network Operating Procedures During Manned Space Flights
ROI 01-39	Scheduling of Prelaunch Instrumentation Checkout Operations and Calibration Operations
ROI 01-40	Control and Operation of Instrumentation Nets
ROI 01-44	Use of Unaccepted Equipment, Systems, or Configurations
ROI 01-45	Range Reconfiguration Time for Navy Missions
ROI 02-02	Range Countdown
ROI 02-04	Operations Control Instructions
ROI 03-01-01	Operation Logs
ROI 03-01-04	Reporting Range Instrumentation Status During an Operation
ROI 03-01-05	Launch Performance Analysis
ROI 03-02-10	Quick Look Operation Report

ROI 03-03-01	Pre-Operational Instrumentation Checks
ROI 03-03-04	Eastern Range Equipment Status Reporting System
ROI 03-04	Notification of Weather Warnings and Weather Advisories
ROI 03-05	Reporting Operation Termination/Extension Status
ROI 09-01	Handling of Film Products for DOD Launch Operations Requiring Special Handling
ROI 09-02	Handling of Film Products for DOD Launch Anomalies During Classified Operations
ROI 12-01-14	Optical Tracking Central Computer (OTCC) Checkout Operating and Reporting Procedures
ROI 12-04-01	Manual Audit Trails for Instrumentation Computers
ROI 14-08-01	Closed-Circuit Television Unit Operating Procedures
ROI 14-08-02	Range Safety Video and Vertical Wire Skyscreen Site Designations

OTHER POLICIES AND PROCEDURES

<u>Document #</u>	<u>Title</u>
	Americans with Disabilities Act of 1990, as amended
	Federal Acquisition Regulations (FAR)
	NASA FAR Supplement
	ISO 14000 Standards
	The Gregg Reference Manual
	Roget's Thesaurus
	Merriam Webster's Collegiate Dictionary
	U.S. Government Printing Office Style Manual (2000 Edition)
	NASA Chief Information Officer (CIO) Executive Notices
	IT Security Implementation Guide
	Library of Congress Classification Schedules
7 CFR Part 1755.890	RUS Specification for Filled Telephone Cables with Expanded Insulation
7 CFR Part 1755.900	RUS Specification for Filled Fiber Optic Cables
13 CFR Part 121	Small Business Size Regulations
15 CFR Parts 730-799	Bureau of Export Administration, Department of Commerce
22 CFR Parts 120-130	Department of State
29 CFR 4	Labor Standards for Federal Service Contracts
29 CFR Part 470	Obligations of Federal Contractors and Subcontractors; Notice of Employee Rights Concerning Payment of Union Dues or Fees
29 CFR Part 1910	Occupational Safety and Health Standards
29 CFR Part 1925	Safety and Health Standards for Federal Service Contracts
29 CFR Part 1926	Safety and Health Regulations for Construction
29 CFR Part 1960	Basic Program Elements for Federal Employees OSHA

36 CFR Parts 1220-1238	National Archives and Records Administration
48 CFR Part 18	Emergency Acquisition
5 U.S.C. § 552	The Freedom of Information Act
5 U.S.C. § 552a	The Privacy Act of 1974
5 U.S.C. § 5332	Pay Rates and Systems – General Scheduled Pay Rates
5 U.S.C. § 5341	Pay Rates and Systems – Prevailing Rate Systems
29 U.S.C. § 794(d)	Section 508 of the Rehabilitation Act of 1973, as amended
44 U.S.C. § 29	Records Management by the Archivist of the U.S. and by the Administrator of General Services
44 U.S.C. § 31	Records Management by Federal Agencies
44 U.S.C. § 33	Disposal of Records
44 U.S.C. § 3501	Paperwork Reduction Act
45 U.S.C. § 151-188	Railway Labor Act
79K28125	Fiber Optic Cable Specification for KSC
AACR2	Anglo-American Cataloguing Rules
AFSPCMAN 91-710	Air Force Range Command Range Safety Manual (Volumes 1-7)
ANSI/ISO/ASQ Q9001-2000	Quality Management Systems Requirements
ANSI/J-STD-607-A-2002	Commercial Building Grounding (Earthing) and Bonding Requirements for Telecommunications
ANSI/TIA/EIA-568-B.1-2001	Commercial Building Telecommunications Cabling Standard – Part 1: General Requirements
ANSI/TIA/EIA-568-B.1-1-2001	Commercial Building Telecommunications Cabling Standard – Part 1: General Requirements – Addendum 1 – Minimum 4-Pair UTP and 4-Pair ScTP Patch Cable Bend Radius
ANSI/TIA/EIA-568-B.2-2001	Commercial Building Telecommunications Cabling Standard – Part 2: Balanced Twisted Pair Cabling Components
ANSI/TIA/EIA-568-B.2-1-2002	Commercial Building Telecommunications Cabling Standard – Part 2: Balanced Twisted Pair Components – Addendum 1 – Transmission Performance Specifications for 4-Pair 100 Ohm Category 6 Cabling
ANSI/TIA/EIA-606-A-2002	Administration Standard for Commercial Telecommunications Infrastructure
Executive Order (EO) 10290	Prescribing Regulations Establishing Minimum Standards for the Classification Transmission and Handling of Official Information Which Requires Safeguarding in the Interests of Security
EO 10995	Assigning Telecommunications Management Functions
EO 12046	Relating to the Transfer of Telecommunications Functions
EO 12139	Exercise of Certain Authority Respecting Electronic Surveillance
EO 12148	Federal Emergency Management

EO 12356	National Security Information
EO 12472	Assignment Of National Security and Emergency Preparedness Telecommunication Functions
EO 12656	Assignment of Emergency Preparedness Responsibilities
EO 13201	Notification of Employee Rights Concerning Payment of Union Dues or Fees
EO 13231	Critical Infrastructure Protection in the Information Age
EO 13407	Public Alert and Warning System
EO 13423	Strengthening Federal Environmental, Energy, and Transportation Management
FMM 9121-52A	Coding for Functional Management Functions
FMR Vol. 6, Chap. 4, 040503	NASA Financial Management Requirement – Capitalization Criteria
GP-435 Vol. 1 & 2	Engineering Drawing Practices
HSPD-12	Homeland Security Presidential Directive 12
ISO 9001	Quality Management Systems - Requirements
ISO 15489-1 3.12	International Standard - Metadata
JDP-KSC-P-3014 (Rev.: C)	Generic Emergency Procedures Document (EDP)
JHB 2000 (Rev.: D)	Consolidated Comprehensive Emergency Management Plan
KBM-ST-2.1A	Medical Standards
KBM-ST-2.1B	Medical Standards Policy
KCA 1308	Joint Operating Procedure (JOP) Between 45 th Space Wing (45 SW) and the John F. Kennedy Space Center (NASA-KSC) for Safety
KCA-1323	Joint Operating Procedure (JOP) Between 45 th Space Wing (45 SW) and NASA-KSC for Electromagnetic Laboratory (EML) Services
KPL-PLN-50007	KSC Facility Contamination Control Requirement Plan
KSC-DE-512-SM	Facility, System, and Equipment General Design Requirements
KSC-DF-107	Technical Document Style Guide
KSC-PLN-1912	KSC Environmental Management Plan
KSC-PLN-3302 (Rev.: D)	Information Technology (IT) Security Awareness and Training Plan
KSC-STD-E-0002 (Rev.: D)	Hazard Proofing of Electrically Energized Equipment, Standard For
KSC-STD-E-0021	Telecommunications Premises Distribution Systems, Design of, Standard for (KSC)
NASA Communication Material Review System Website	Communication Material Review Team (CMRT) Policy Guidelines
NASA Communication Material Review System	NASA Logo/Insignia Guidelines

Website	
NASA-SP-2005-7602 (Rev. 1)	NASA Publications Guide for Authors
NASA-SP-7084	Grammar, Punctuation, and Capitalization; A Handbook for Technical Writers and Editors
NF-1676	NASA Scientific and Technical Information (STI) Document Availability Authorization (DAA)
NFPA 70	National Electrical Code
NSTS 07700, Volume V (Change No. 167)	Information Management Requirements
NSTS 08117 (Change No. 86)	Requirements and Procedures for Certification of Flight Readiness
NSTS 08171	Operations and Maintenance Requirements and Specifications Document
NSTS 22206 (Change No. 39)	Space Shuttle Requirements for Preparation and Approval of Failure Modes and Effects Analysis (FMEA) and Critical Items List (CIL)
NSTS 22254 (Change No. 17)	Methodology for Conduct of Space Shuttle Program Hazard Analyses
NSTS 5300.4 (1D-2) (Change No. 11)	Safety, Reliability, Maintainability and Quality Provisions for the Space Shuttle Program
OSHA CSP 03-01-002 TED 8.4	OSHA Voluntary Protection Program (VPP)
OSHA Log 300	OSHA Forms for Recording Work-Related Injuries and Illnesses
TIA-569-B-2004	Commercial Building Standard for Telecommunications Pathways and Spaces
TIA-758-A	Customer-Owned Outside Plant Telecommunications Infrastructure Standard (2004)
TIA-942	Telecommunications Infrastructure Standard for Data Centers`

The following KSC Shelf-Master SPECSINTACT specifications should be used when performing work at KSC:

<u>Document #</u>	<u>Title</u>
27 11 19.00 98	Communications Termination Blocks and Patch Panels
27 11 11.00 98	Communication/Equipment Room Fittings
27 13 23.00 98	Communications Optical Fiber Backbone Cabling
27 13 13.00_98	Communications Copper Backbone Cabling
27 15 00.00 98	Communications Horizontal Cabling
27 53 13.00 98	Clock systems
25 15 00.23 98	Audio-Video Communications Horizontal Cabling
27 51 13.00 98	Paging Systems
27 15 00.49 98	Intermediate /RF Communications Horizontal Cabling